

Western Tech

General Grading Guidelines

- Student Work contains both **Graded** (Minor and Major Summative) and **Practice** (Formative) assignments
 - A 100-point grading scale will be utilized by all teachers
 - Minor Summative Assignments comprise 60-70% of a student's marking period grade
 - Major Summative Assignments comprise 30-40% of a student's marking period grade
 - Homework completed for practice or preparation for instruction may be included in the Practice category
 - Homework completed to evaluate learning may be included in the Minor Summative Category
- Missing (M) code, in the grade book, calculates as a 0 for the assignment and may be used when a student is absent or when a task assigned is not completed
 - Students have two class periods to complete a missing assignment
 - If extenuating circumstances exist due to multiple absences related to illness, due dates for missing work may be adjusted
- A score on any one assignment (Minor or Major) cannot drop an overall marking grade for a student more than one letter grade (examples: a B drops to a D or an A drops to C)
- Advanced Placement (AP) teachers who have had syllabi approved by The College Board, should implement the approved syllabi