

August 27, 2020

Dear Parents/Guardians and Grade 9 Students:

Transition year residency is a requirement of BCPS when a student moves from 8th to 9th grade. Transition year residency documents consist of:

- Photo id (license, passport OR government issued photo id)
- 3 pieces of mail with parent/guardian name, address and dated within last 60 days, and
- Home ownership or leasing information

Please scan and email the necessary documents to Ms. Patricia Erbe at perbe@bcps.org or Ms. Karah Johnson at kjohnson@bcps.org in our school's Counseling Office. If you have already sent this information to Western Tech directly, there is nothing for you to do.

In addition to transition residency documents, each incoming ninth grader to Western Tech must complete the attached Special Permission Transfer Form. Please sign, scan, and email this necessary document to Ms. Karah Johnson at kjohnson@bcps.org.

On Friday, September 4, 2020, we will host our virtual "Orientation Day" for students entering Grade 9. Students will participate in a variety of activities to become more familiar with the new school setting prior to the start of school. For your convenience, an agenda has been included with this letter as well as a recommended general supply list for the school year.

While our "Orientation Day" is not required, we hope your child will take advantage of this opportunity. The first regular day of school for all students is Tuesday, September 8, 2020.

Finally, please mark your calendars. Our virtual Back-to-School Night is Thursday, September 17, 2020 from 5:00 to 7:30 pm.

Sincerely,

Buddy Parker, Principal