

## Western Tech's Virtual Schedule

Week #2 – April 13 -17, 2020

Monday – April 13	Tuesday – April 14 A Day	Wednesday – April 15 B Day	Thursday – April 16	Friday – April 17
School Closed – No Office Hours	<p><b>8:00 am</b> *Mini-lesson(s) posted to Schoology by teachers. Students log in and start accessing lesson resources.</p> <p><b>9-9:30 am</b> 1A Virtual Class Meeting</p> <p><b>9:35-10:05 am</b> 2A Virtual Class Meeting</p> <p><b>10:10-10:40 am</b> 3A Virtual Class Meeting</p> <p><b>10:45-11:15 am</b> 4A Virtual Class Meeting</p> <p><b>11:30 am-1:30 pm</b> Office Hours</p>	<p><b>9-9:30 am</b> 1B Virtual Class Meeting</p> <p><b>9:35-10:05 am</b> 2B Virtual Class Meeting</p> <p><b>10:10-10:40 am</b> 3B Virtual Class Meeting</p> <p><b>10:45-11:15 am</b> 4B Virtual Class Meeting</p> <p><b>11:30 am-1:30 pm</b> Office Hours</p>	<p><b>9:00-11:00am</b> Office Hours</p> <p>OR</p> <p><b>11:00am-1:00pm</b> Office Hours</p>	<p><b>9:00-11:00am</b> Office Hours</p> <p>OR</p> <p><b>11:00am-1:00pm</b> Office Hours</p> <p><b>*Students must turn in work from the week's mini-lesson(s) to Schoology by 11:59 PM Friday</b></p>

- During the emergency closure, every Tuesday will be designated an “A Day” and every Wednesday will be designated a “B Day.”
- Virtual Class Meetings must be scheduled on Tuesday (A Day) and Wednesday (B Day). Google Meet will be used to facilitate class meetings.
- Teachers should list Class Meeting times and their Office Hours in Schoology. On Monday, Thursday, and Friday, teachers may choose between two options with regards to Office Hours.
- Office Hours for teachers may consist of checking and following up with email, answering student questions via email, Schoology or through Google Meet. Students may contact individual teachers to set up a meeting during Office Hours if desired.
- Office Hours for the Administrative Staff will be from 9:00-11:00 am daily.
- An Office Hours Roster for the faculty and staff will be posted to our school's website.