

Dear **Student**:

You currently owe money for **3** AP exams. Your total AP exam fee is **\$135.00**. Each exam is **\$45**. **The last day to submit payment is May 7<sup>th</sup>, 2020**.

These are difficult times and there may be some unforeseen circumstances happening with your family right now. If you think you may need financial assistance, please contact me at [atavernia@bcps.org](mailto:atavernia@bcps.org). It is also understandable that you may decide to not take your exam(s). If so, you will be refunded your deposit money in mid-June.

Please go to the Online School Payment Link in order to submit payment. The link is: <https://osp.osmsinc.com/BaltimoreCountyMD/default.aspx>

Or you can access it by going to: [westernhs.bcps.org](http://westernhs.bcps.org) > Student Life > Financial Matters

After you click the link above, please follow these directions:

- Click on High
- Click on Western School of Tech HS
- It will take you to a screen with two boxes, \$13 or \$45
- Click on the appropriate box. DO NOT click on Add to Cart yet!
- Click on Advanced Placement exams
- On this screen, change the quantity of exams to match how many you are paying for
- Click Add to Cart
- Review your order and click Checkout
- There is a \$1.80 service fee for each exam

If you have any questions about AP exam payment online with the OSP system, please email me at [atavernia@bcps.org](mailto:atavernia@bcps.org).

I hope you are staying safe and healthy!

~Ms. Tavernia