

5/12/20

Dear Class of 2020 Families,

The date of our virtual graduation ceremony has been officially announced. We are excited to have the opportunity to celebrate the many accomplishments of our wonderful Seniors on Thursday, June 11, 2020 @ 2:00 pm. We are also excited to announce the opportunity to distribute caps and gowns this week to the Class of 2020. We know that taking photos of Seniors in their caps and gowns is an important milestone in honoring and celebrating the completion of high school. If you would like to personally pick-up your cap, gown, tassel, and medallion you will have the opportunity to do so this week. Unfortunately, these are the only items that can be picked up at this time. Cords, sashes, and pins will be distributed at a later date.

In accordance with Governor Hogan's Executive Order and guidelines from the CDC to minimize risk and exposure, we will be distributing caps and gowns on Thursday, May 14, 2020 and Friday, May 15, 2020 utilizing the drive-thru schedule below. The schedule is in alphabetical order by last name. Please note that we will be practicing social distancing and there will be no human-to-human contact to ensure safety for all. We would also request that you place in your car a sign with the last name of the Senior student in the front window to help expedite the distribution process.

Date and Time	Bus Loop A-L	Gym Loop M-Z
Thursday, May 14 8:30-9:30 am	A	M
Thursday, May 14 9:30-10:30 am	B	N-O
Thursday, May 14 10:30-11:30 am	C	P
Thursday, May 14 12:30-1:30 pm	D-F	Q-R
Thursday, May 14 1:30-2:30 pm	G	S
Friday, May 15 8:30-9:30 am	H	T
Friday, May 15 9:30-10:30 am	I-J	U-V
Friday, May 15 10:30-11:30 am	K-L	W-Z

Please see below for family guidance regarding cap and gown distribution protocol and considerations:

- Minimize the number of persons coming to the school. If another family member can watch young children, please leave them home.
- Graduates must come separately, according to their assigned time and location. Graduates should not come with friends.
- Gatherings are not allowed, please leave the campus upon receiving the cap and gown.

- Come in a car, if possible. Keep the window rolled up until directed to open it.
- Keep 6 feet away from others at all times.
- If you must come within 6 feet of another person while receiving the Cap & Gown, keep this “close contact” to less than one minute. Save your questions for home and please email your school principal with any questions or concerns.
- Wash your hands before you leave your home and as soon as you arrive home.
- If you have a fever or other signs of illness (cough, shortness of breath, chills, sore throat, GI issues, sudden loss of taste or smell), DO NOT come to the school. If you have been directed by the health department to self-quarantine, DO NOT come to the school. Please email the school principal to make alternate plans to receive your cap & gown.
- If younger children accompany you to the school, keep them in the car with you at all times.
- Please plan ahead. The school building is closed, and the restrooms will not be accessible.
- If you must walk to the school, a face covering is required for service and you should keep a distance of at least 6 feet between you and any other persons. Do not allow younger children to leave your side or to play on the school grounds. School grounds are closed.

If for some reason, you are not able to pick-up your cap, gown, tassel, and medallion, we will mail it to your home address in the coming days. As always, I hope you and your family are safe and healthy. Thank you and have a good evening.

Sincerely,

Buddy Parker