

Good Afternoon, this is Mr. Parker of Western Tech with an important message for Seniors and their families. There are two important tasks that need to be completed next week. First, in preparation for graduation, please visit the Celebrating the Class of 2020 Schoology page for directions on how to submit the phonetic pronunciation of your name for the virtual graduation ceremony. **The deadline for submissions is Tuesday, May 19, 2020 (please see the email associated with this message for directions).**

Second, it is time to close out grades. **The deadline for determining final grades for year-long courses (i.e., letter grade or “Pass/Fail”) is Sunday, May 24, 2020.** Failure to complete this assignment in Schoology will result in the Final Grade for year-long courses to default to “Pass/Fail.” Once again, please read and pay special attention to the email associated with this message.

Thank you and have a good weekend.