



Western Tech

General Grading Guidelines

2020-2021

- Quarter Courses—approximately a nine-week period, or quarter, at the end of which each student’s achievement of the concepts and processes taught during that period is reported. A quarter course yields $\frac{1}{2}$ credit.
- Semester Courses —approximately an 18-week period comprising two 9-week grading periods, or quarters, at the end of which each student’s achievement of the concepts and processes taught during that period is reported. A semester course yields 1 credit.
- Student Work contains both **Graded** (Minor and Major Summative) and **Practice** (Formative) assignments
 - A 100-point grading scale will be utilized by all teachers
 - Minor Summative Assignments comprise 70% of a student’s marking period grade
 - Major Summative Assignments comprise 30% of a student’s marking period grade
 - Homework completed for practice or preparation for instruction may be included in the Practice category
 - Homework completed to evaluate learning may be included in the Minor Summative Category
 - Assignments should be submitted on time (by the deadline) and show a reasonable effort in order for the assignment to be eligible to be graded
- Make-Up Work
 - It is the responsibility of the student to request missed assignments for each excused absence
 - Missing (M) code, in the grade book, calculates as a 0 for the assignment and may be used when a student is absent or when a task assigned is not completed. The Missing (M) code should only be entered after the due date of the assignment has passed
- A score on any one assignment (Minor or Major) cannot drop an overall marking grade for a student more than one letter grade (examples: a B drops to a D or an A drops to C)
- Advanced Placement (AP) teachers who have had syllabi approved by The College Board, should implement the approved syllabi