

June 10, 2021

Good Morning Western Tech Students and Families:

Our materials drop-off for the second semester will take place next week. The drive-through distribution site will be located at Western Tech. Our drop-off process will be divided into stations by content areas. There will be staff and signage to help guide you through this process. Attached is a list of books for courses that can help your student with collection of the books that need to be turned in.

- Students who are returning to Western Tech for the 2021-2022 school year, **DO NOT** have to turn in their computer devices.
- Students in our CLS program will not need to drop-off any items.
- Graduates who have completed their AP exams, need to turn in their devices, chargers, computer bags, and course materials.
- Please contact Ms. Martinez (jallen3@bcps.org) or Ms. Mazurek (cmazurek@bcps.org) in advance if you have lost a school-related item. Arrangements can be made to satisfy your financial obligation.

We request that you adhere to the date and time designated for you to drop-off school materials.

Date	Grade Level	Time
Wednesday, June 16, 2021	Recent Graduates and 11 th Grade Students	8:00 am – 12:00 pm
	9 th Grade Students	1:00 pm – 5:00 pm
Thursday, June 17, 2021	10 th Grade Students	1:00 pm – 5:00 pm
Friday, June 18, 2021	By appointment only	8:00 am – 1:00 pm
Monday, June 21, 2021	By appointment only	8:00 am – 1:00 pm

If you have you have any questions, please email Ms. Martinez at jallen3@bcps.org or call the school at (443) 809-0840.

Sincerely,

Buddy Parker, Principal