

# Western School of Technology and Environmental Science

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## General Grading Guidelines

- Student Work contains both **Graded** (Minor and Major Summative) and **Practice** (Formative) assignments
  - A 100-point grading scale will be utilized by all teachers
  - Minor Summative Assignments comprise 60-70% of a student's marking period grade
  - Major Summative Assignments comprise 30-40% of a student's marking period grade
  - Homework completed for practice or preparation for instruction may be included in the Practice category
  - Homework completed to evaluate learning may be included in the Minor Summative Category
- Assignments should be submitted on time (by the deadline) and show a reasonable effort for the assignment to be eligible to be graded
  - In accordance with [Rule 5120: Enrollment and Attendance](#), **teachers are not required to provide students absent for unlawful reasons with make-up work.** Any absence or tardiness not supported by a parent/guardian note will be marked as unlawful absence.
  - If extenuating circumstances exist due to multiple absences related to illness, due dates for missing work may be adjusted
  - Missing (M) code, in the grade book, calculates as a 0% for the assignment and may be used when a student is absent or when a task assigned is not completed. The Missing (M) code should only be entered after the due date of the assignment has passed
- A score on any one assignment (Minor or Major) cannot drop an overall marking period grade for a student more than one letter (examples: a B drops to a D or an A drops to C)
- To earn credit for a full-year course, a student must either pass one marking period each semester or pass both marking periods in the second semester
- Advanced Placement (AP) teachers who have had syllabi approved by The College Board, should implement the approved syllabi. Students will adhere to the syllabus approved by CollegeBoard for the specific course