



## Entering and Exiting Our School

The safety of our students, staff, and visitors is top priority for all of us at Western Tech. You can help us! Please be sure to follow these important steps when entering and exiting our school:

- **Each visitor to Baltimore County Public Schools must be screened at the entry door individually.**
- **Do not open or hold open a door for anyone else. You are not being rude!**
- **Pull/Push the front door closed upon entry or exit.**
- **Report directly to the main office upon entry and show your identification.**
- **Check out in the main office before exiting the building.**
- **Please remind your children not to open the door for anyone.**

As always, the safety of our students is our number one concern. Thank you for your continued support of our school community.

Thank you,

The Administrative Team